

SERC Meeting
December 16, 2002
10:00 a.m.

Stephen Kappa began the meeting at 10:02 am, a quorum was present, for those in attendance see attached roster. The minutes of October 22, 2002 were reviewed. Mr. Kappa asked for corrections, deletions or additions. *Rudy Raynes made a motion to correct the minutes to reflect the boards acceptance of the plan review process presented by Paul Howard. Joe Wyatt seconded. Rudy Raynes made a motion to accept the minutes with corrections. Richard Jarvis seconded. Motion passed.*

Old Business:

DOJ Grants -Mr. Sharp reported the Advisory Panel has been hard at work, developing the SOP, team organization, equipment consistency and a number of other projects. OES has met with purchasing to resolve additional issues on the equipment list, Secretary Martin and Secretary Burton's intervention should allow the process to be expedited. The radio communications equipment requested is fortunately on the state contract so it was separated from the original equipment list and has already been ordered. The system will permit the regional response teams to communicate with one another efficiently. Mr. Kappa & Neal Sharp met with Mark King (BPH) to discuss 03 & 04 funding. It was felt the health care system needs to be heavily funded to create a more cohesive system between hospitals, EMS, Health and the Regional Response Teams. The 03 appropriations will permit vehicles to be purchased, at present the fire departments are able to respond with the trailers but will need vehicles for long term use. Accreditation process is proceeding, Region 1 testing was completed in November out of 33 applicants 29 passed the test. Region 2 accreditation was scheduled for January with the remaining regions complete by the first quarter of 03. Shirley Lawson said the radio communications being purchased should be compatible with local communications centers. Neal Sharp said the communications system he is talking about is a communication system that the Regional Response Teams will use to communicate with one another, it will be a secure system. Mr. Kappa said Mr. Sharp and his staff are to be commended for the outstanding work over the last 18 months.

Other Old Business -

HMEP Grants - The 2004 HMEP Grant has been sent to USDOT and has been accepted. This means March 15, 2003 we will be sending grant applications to LEPCs for the 2004 HMEP Grant. 4 products have been received from the 02 grants and are available for review.

SERC Grants- During the last meeting Mr. Jarvis asked if information is sent to LEPCs concerning deadlines on grants. Reminder letters are sent to LEPCs,

OES Directors and County Commissions on deadlines for HMEP and SERC Grants, a calendar is also sent to OES and LEPC Chairpersons with deadlines highlighted.

Plan Reviews -Paul Howard had 2 plans to review this period. Cabell/Wayne met 12 of the 13 required sections the only thing missing was a training schedule.

Paul recommends acceptance and concurrence of the plan. *Mike Agee made a motion to accept Cabell/Wayne's LEPC Plan, Loretta Bitner seconded. Motion passed.* Paul reported on Preston County, he indicated this is their first re-issue in quite some time. The plan meets 4 of 13 required sections, it needs quite a bit of work but he has discussed the situation with Preston County. It was determined to table Preston County until the needed revisions are completed.

LEPC Membership Approvals -Braxton County LEPC Membership has been submitted. *Rudy Raynes made a motion to approve the membership, Joe Wyatt seconded. Motion passed.*

By-Laws -Preston County by-laws were reviewed for the 2nd time. *Rudy Raynes made a motion to approve Preston County. Joe Wyatt seconded. Motion passed.* Braxton County has submitted by-laws however there are a few minor changes before they can be reviewed. Fred Thompson has been notified and will submit the changes as soon as possible.

Training Subcommittee -Jim Cox reported 995 people were trained using HMEP funds from 2002. Training was conducted by RESA and WVU Fire Service Extension. The bulk of training was split between awareness and operations courses and basic concepts and concept implementation. For the 2003 funds we have divided the funding before training begins so both RESA and WVU are aware of their funding limitations.

Other New Business - Shirley Lawson reported the US EPA conference in Maryland was well represented by WV and the courses offered were excellent. Laverne mentioned at the NASTTPO meeting it was mentioned there is a movement to take all placards off trailers because of "national security". Loretta Bitner said TSA is behind this movement but national is fighting it because of the inherent risks to first responders but this is a serious threat.

Mr. Kappa said the 2002 supplemental planning grant from FEMA has been released and the funds will be divided into three programs. Planning for local communities and counties; personnel & Citizens Corp Program; train and maintain civilian emergency response team personnel. 13 Counties and the City of Charleston will be receiving the funds. Each jurisdiction received \$47,000 to administer this program.

It was requested a survey be completed of facilities who are interested in

reporting by the internet or those who will not utilize the system is complete. 351 yes and 178 no. Most of the individuals Cherie and Laverne spoke to, after discussing the actual system were much more favorable. Mr. Kappa asked the issue be tabled until the next meeting. Neal Sharp and Laverne are trying to attend as many of the LEPC meetings as possible, if LEPCs have dates for upcoming meetings please notify Neal or Laverne so arrangements can be made.

Dick Jarvis moved to adjourn, Loretta Bitner seconded, Motion passed. Meeting ended at 12:00 pm. Reminder the next scheduled meeting will be April 21, 2003 and June 23, 2003 at 10:00 am at the EOC in Charleston, WV.